

Goathland Parish Council

Policy – Memorials on Benches.

INTRODUCTION

Goathland Parish Council will be responsible for the consideration of applications for installation of Memorials on benches in Goathland.

The Council supports the needs and principles of allowing memorials in Goathland. The Council is mindful that these facilities are enjoyed by a wide range of people. Therefore the Council will ensure that the issue is managed and regulated for the mutual benefit of all.

It is the intention that the policy only covers broad common issues and is not meant to be exhaustive. The content of this policy will be revised as necessary to meet changing circumstances, fashion and trends. The policy will be reviewed at least every three?? years and proposed amendments shall be submitted to the Council for approval..

This policy will be made available to the general public and all applicants for memorials will be issued with a copy.

OBJECTIVES OF THE POLICY

The Council is seeking to ensure it is adopting a clear, measurable and sympathetic approach to the management of its seating program around Goathland, which will take account of the sometimes contrasting needs of a variety of facility users.

The policy will also ensure that only memorials are erected which are instigated by the next of kin or executor and that benches have a common appearance, style and size and will not cause offence to others.

The policy will establish responsibility for maintenance, repair & replacement.

The Council through the policy will endeavour to always offer the highest standard of service in undertaking its management and regulatory responsibility.

Any complaints relating to the implementation of the policy will be dealt with through the Councils Complaints Procedure via the Clerk

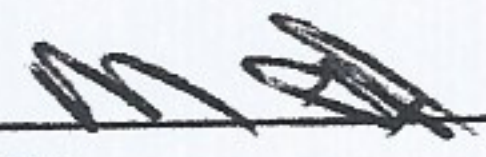
POLICY – TERMS & CONDITIONS

- 1) All applications/requests for memorials to be installed on benches will be considered at the meeting of Goathland Parish Council after receipt of the request. Only applications/requests from the next of kin or Executor will be considered.
- 2) All memorials should be paid for by the applicant before installation.
A maintenance fee of £250 per 10 year period is due to the Council prior to installation.
- 3) As per instructions from the landowner, the Duchy of Lancaster, benches will only be installed where one needs replacing. No extra benches are to be installed.
- 4) The Clerk will attempt to notify the applicant in the event that the memorial is damaged. The applicant should ensure that the Clerk is in possession of current contact details.
- 5) The Council reserves the right to remove any memorials that have been damaged and are in their view beyond economical repair or have not been repaired within 4 weeks of the notification referred to in (4) above.
- 6) The Council accepts no liability for damage to any memorial from vandals, third parties or whilst routine maintenance is carried out within Goathland.

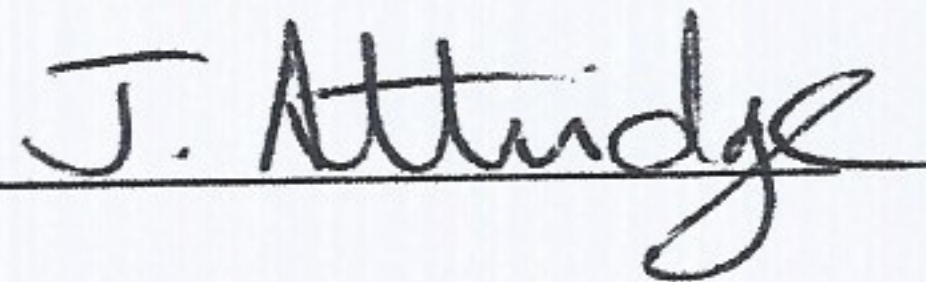
- 7) The Council will not grant applications for memorials to pets.
- 8) Benches will be of the type and colour specified by the Council to be in keeping with the intended location.
- 9) Memorial plaques fitted to benches to be a maximum size of 175mm wide x 75mm high or shall fit in the centre of the upper most lath of the back of the bench or whichever is the greater. Applicants will be responsible for the purchase/delivery of memorial plaques and all necessary materials for fitting. Applicants are required to give at least 5 clear working days notice to the Clerk of intention to fix any plaques. The applicant can only carry out these works under supervision of the Councils contractors or other person appointed by the Council.
- 10) The inscription on the bench is to be restricted to 'In the Memory of' the name of the person, recognition of public office (if appropriate) and the dates of birth & death.
- 11) The Council in line with the current maintenance regime for benches will maintain the bench. The Council accepts no replacement liability for the plaque should a bench need replacing at the end of its useful life and will dispose of plaque with any such bench. Any replacements of plaques will be the responsibility of the original applicant.
- 12) No additional mementoes eg vases, statues, flowers, wreaths balloons or other ornamentation etc shall be permitted on or around the bench.
- 13) Any maintenance carried out by a third party will be in strict agreement with the Council and by appointment only.

Applications to:
Goathland Parish Council
c/o Mrs Jenny Attridge
Overdale
Goathland
WHITBY
YO22 5AN
goathlandpc@hotmail.co.uk

Policy Adopted by Goathland Parish Council 7th November 2012

Signed 
Chairman

Signed
Clerk



*If This fee could be amended at the
Parish Councils discretion
- As agreed 05/11/10.1*